

Shop Your Loan LLC

<https://shopyourloan.com/job/loan-officer/>

Job Description

We are looking for a knowledgeable and customer-focused **Loan Officer** to join our growing financial team. In this role, you'll assist clients in navigating the full loan process—from application to closing—for a variety of loan products including **mortgages, auto loans, personal loans**, and other consumer lending solutions.

You'll combine financial expertise with outstanding service to assess client needs, recommend appropriate loan options, and ensure a smooth, compliant, and supportive lending experience.

Key Responsibilities

• Loan Assessment & Origination

Evaluate applicants' financial information to determine eligibility for a range of loan products, including mortgage, auto, and personal loans.

• Client Guidance

Lead clients through the entire loan application process, ensuring accurate, complete, and timely submission of all required documentation.

• Loan Structuring & Presentation

Present, explain, and negotiate loan terms and repayment structures in line with both institutional guidelines and client needs.

• Coordination & Collaboration

Work closely with third-party partners such as escrow officers, dealerships, title companies, and other lenders to facilitate efficient loan closings.

• Compliance & Documentation

Maintain precise, up-to-date records and ensure full compliance with federal, state, and institutional lending regulations.

• Post-Closing Support

Offer ongoing client assistance, especially for mortgage and auto loans, addressing loan servicing questions and maintaining a high level of client satisfaction.

Industry Awareness

Stay current on lending regulations, underwriting guidelines, rate changes, and market trends to ensure informed client recommendations.

Required Skills & Qualifications

- Proven experience in originating mortgage, auto, personal, and consumer loans.
- Familiarity with FNMA (Fannie Mae) guidelines and underwriting standards.
- Knowledge of escrow processes, vehicle titling, and loan closing procedures.
- Proficiency with loan origination systems (LOS), accounting tools, and financial software.
- Strong communication and interpersonal skills with the ability to clearly explain complex loan products.
- Solid analytical and mathematical abilities to assess credit risk and calculate loan terms.
- Strong negotiation skills and a client-first mindset.

Loan Officer

Employment Type

Full-time, Exempt

Department

Mortgage/Auto Lending

Reports to

Chief Executive Officer (CEO) / Executive Director

Base Salary

\$ 175,000 - \$ 225,000

Job Location

Hurst, TX 76053, United States of America

Date posted

September 16, 2025

- Understanding of loan servicing and post-closing client care.

Preferred Qualifications

- Bachelor's degree in Finance, Business, Economics, or a related discipline.
- Prior experience in residential mortgage, consumer lending, or auto financing.
- Bilingual or multilingual communication skills.
- Familiarity with lending compliance platforms and CRM tools.

To Apply

Send a cover letter with your resume to **recruiting@shopyourloan.com**

Why Join Us?

- This is more than a leadership role—it's an opportunity to shape the future of a growing, forward-thinking financial services division. You'll work alongside a progressive executive team in a collaborative, entrepreneurial environment that rewards **innovation, ownership, and results**.
- If you're ready to bring bold ideas and strong leadership to a role where your impact truly matters—**we want to hear from you**.